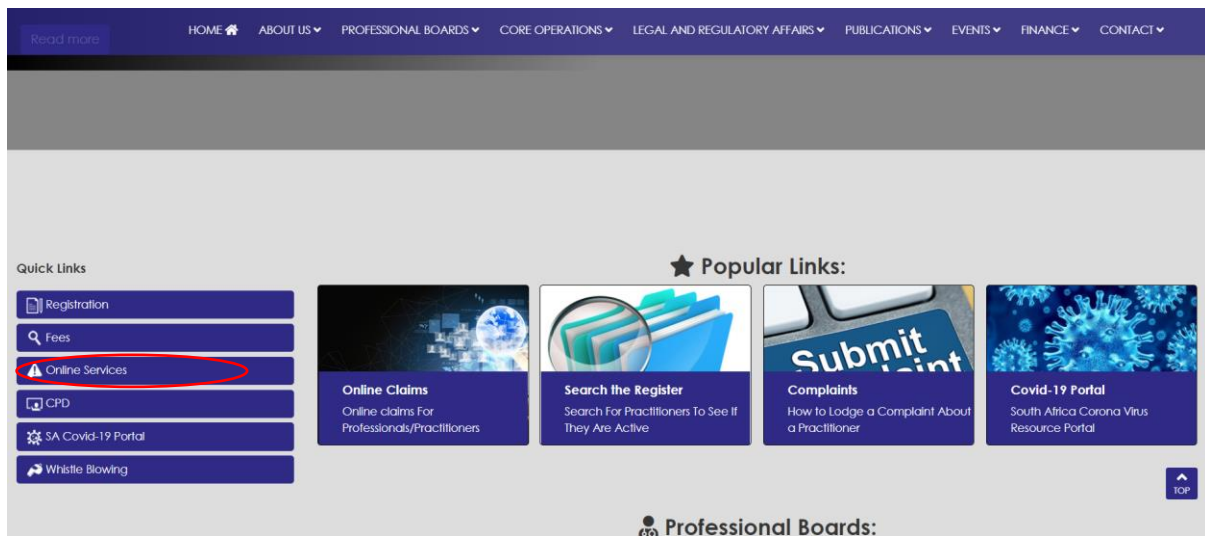


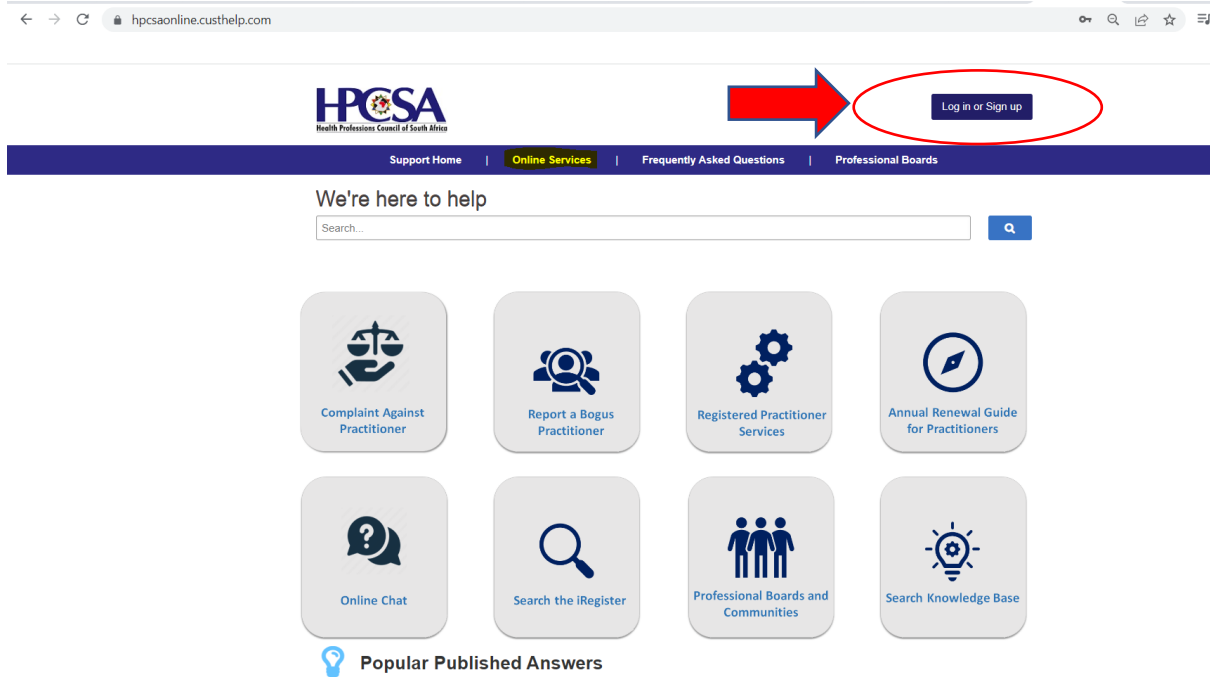


HOW TO PAY AND ACCESS ONLINE CARD

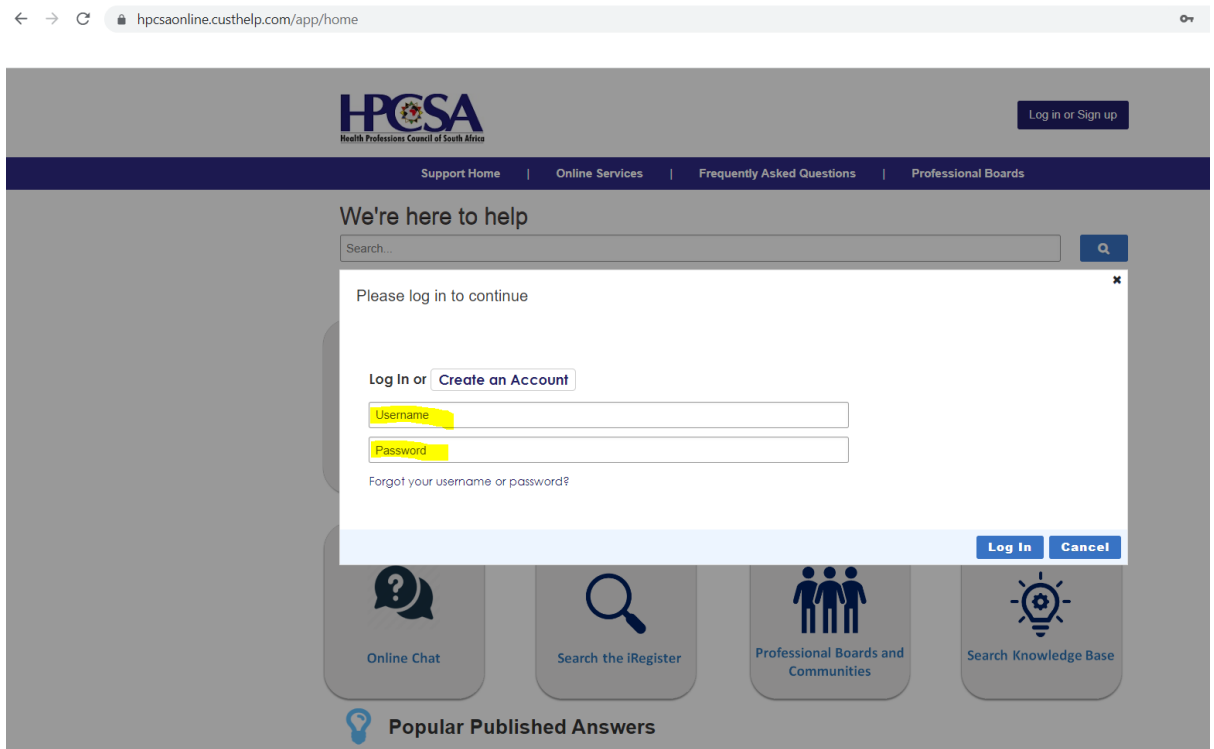
1. Open the HPCSA website www.hpcsa.co.za Click on **Online Services**



2. And a page like the one below will be shown Click Online Services.



3. Type your Username and password and click Login. If you have logged in on the system before. Your Username is your ID Number or Your passport number.



4. **Please do not create an account as the system already created accounts for existing (HPCSA registered) practitioners. If for some reason the system can't recognize your ID, please Click on forgot Username or Password and scroll down to Recover your account**

If the registration number you enter is in our system, we'll send you your username. If you don't have a username, we'll send you a link to set up an account instead.

Registration Number

Email My Username

Request your username using Email Address

If the email address you enter is in our system, we'll send you your username. If you don't have a username, we'll send you a link to set up an account instead.

Email Address

Email My Username

Recover Your Account

Click on below link to recover your account.

Recover Your Account

5. **If you have forgotten your password, click on the **Forgot your username or Password** link.**

Please log in to continue

Log In or [Create an Account](#)

Type your ID number or Passport and click [Forgot your username or Password](#)

Password

[Forgot your username or password?](#)

[Log In](#) [Cancel](#)

6. Type your ID number or Passport then click on the reset my Password button. **After that an email or sms for password reset will be sent to your registered email address cell phone number with a link.** Please click on the link and the below screen will be displayed which will enable you to change the password. The email subject name will be Support Account Password Assistance. **Please check your emails and SMSs**

HPCSA
Health Professions Council of South Africa

[Log in or Sign up](#)

[Support Home](#) | [Online Services](#) | [FAQ](#) | [Professional Boards](#)

Account Assistance

Request your username
If the email address you enter is in our system, we'll send you your username. If you don't have a username, we'll send you a link to set up an account instead.

Email Address

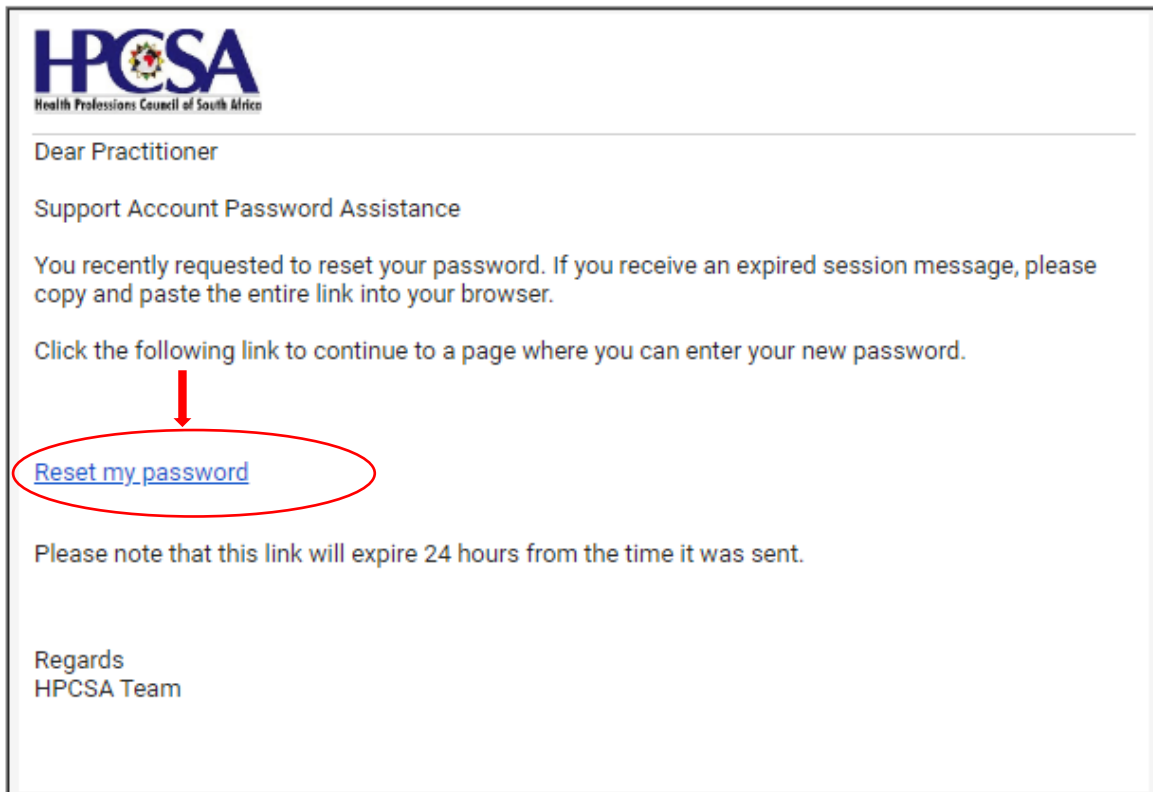
[Email My Username](#)

Reset your password
We'll email you a link to a page where you can create a new password.

Username

[Reset My Password](#)

6. Click on the link written **Reset my password**.



7. Create your password and type it again next to verify password then click submit button. Please adhere to the rules stated below: A password must have 6 or more characters with Special character (!@#\$%^&*), Capital letter(s) and number(s) an example : @Flower123

The image shows the 'Reset your password' form on the HPCSA website. The form includes a 'Password *' field with a yellow background and a 'Verify Password *' field. A 'Submit' button is located below the verification field. To the right of the password fields, there is a feedback box indicating that the password is 'too short' and listing five requirements: at least 6 characters, at least 1 lower-case character, at least 1 number, at least 1 special-character, and at least 1 upper-case character. The top of the page features the HPCSA logo and a navigation bar with links to Home, Online Services, FAQ, and Professional Boards. A 'Log in or Sign up' button is also present in the top right corner.

8. Once logged on Click on your name and select Account Overview

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Support Home | Online Services | Frequently Asked Questions | Professional Boards

Account Overview

My Service Requests

Subject	Reference #	Status	Date Created
Imported CPD - Childhood Cancers: Acu...	220810-004674	Approved	08/10/2022
Imported CPD - Childhood Cancers: Acu...	220810-004673	Approved	08/10/2022
Imported CPD - Childhood Cancers: Acu...	220810-004672	Approved	08/10/2022
Imported CPD - Speaker led talk	220810-000013	Approved	08/10/2022

See all my service requests

My Discussion Questions

Title	Discussion Question Creation Date
No records found.	

See all my discussion questions

Test1 Test1

- Account Overview
- Support History
- Account Settings
- Public Profile
- Logout

- Update your account settings
- Manage Addresses
- Download Certificates
- My Registrations
- My CPDs
- Account Statement
- My Invoices
- Change your password
- Manage your notifications
- View your public profile

9. Select Account Statement

Account Overview

HPCSA
Health Professions Council of South Africa

Support Home | Online Services | FAQ | Professional Boards

Account Overview

My Service Requests

Subject	Reference #	Status	Date Created
No records found.			

See all my service requests

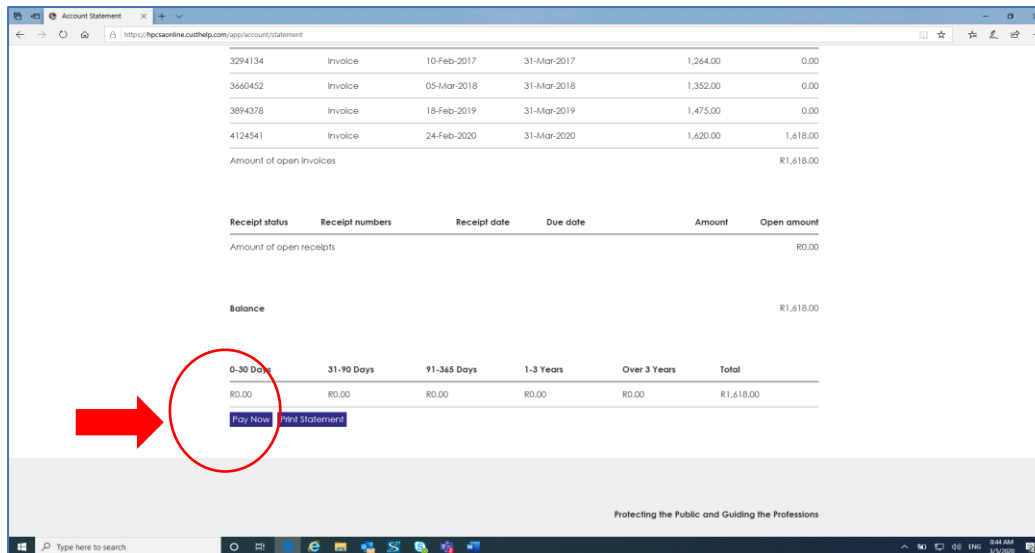
My Discussion Questions

Title	Discussion Question Creation Date
No records found.	

See all my discussion questions

- Update your account settings
- Manage Addresses
- Download Certificates
- My Registrations
- Account Statement
- My Invoices
- Change your password
- Manage your notifications
- View your public profile

10. Check the open invoices and click pay now, details of the amount due appear on the screen.



Invoice number	Invoice type	Invoice date	Invoice due date	Invoice amount	Open amount
3294134	Invoice	10-Feb-2017	31-Mar-2017	1,244.00	0.00
3660452	Invoice	05-Mar-2018	31-Mar-2018	1,352.00	0.00
3894378	Invoice	18-Feb-2019	31-Mar-2019	1,475.00	0.00
4124541	Invoice	24-Feb-2020	31-Mar-2020	1,620.00	1,618.00
Amount of open invoices					R1,618.00

Receipt status	Receipt numbers	Receipt date	Due date	Amount	Open amount
Amount of open receipts					R0.00

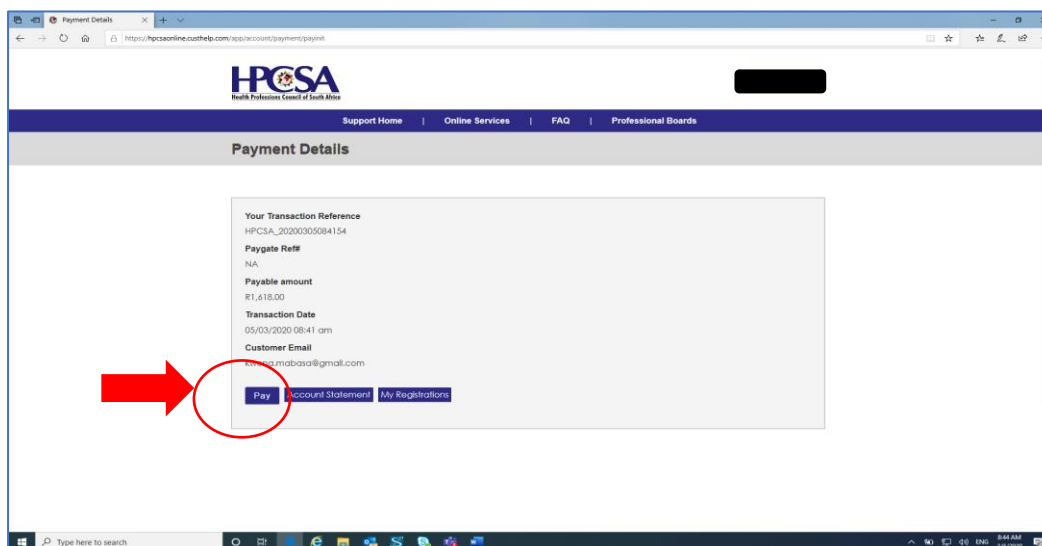
Balance					
					R1,618.00

0-30 Days	31-90 Days	91-365 Days	1-3 Years	Over 3 Years	Total
R0.00	R0.00	R0.00	R0.00	R0.00	R1,618.00

[Pay Now](#) [Print Statement](#)

Protecting the Public and Guiding the Professions

11. Click Pay now button and the click the pay button



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Health Professions Council of South Africa

Support Home | Online Services | FAQ | Professional Boards

Payment Details

Your Transaction Reference
HPCSA_20200305084154

Paygate Ref#
NA

Payable amount
R1,618.00

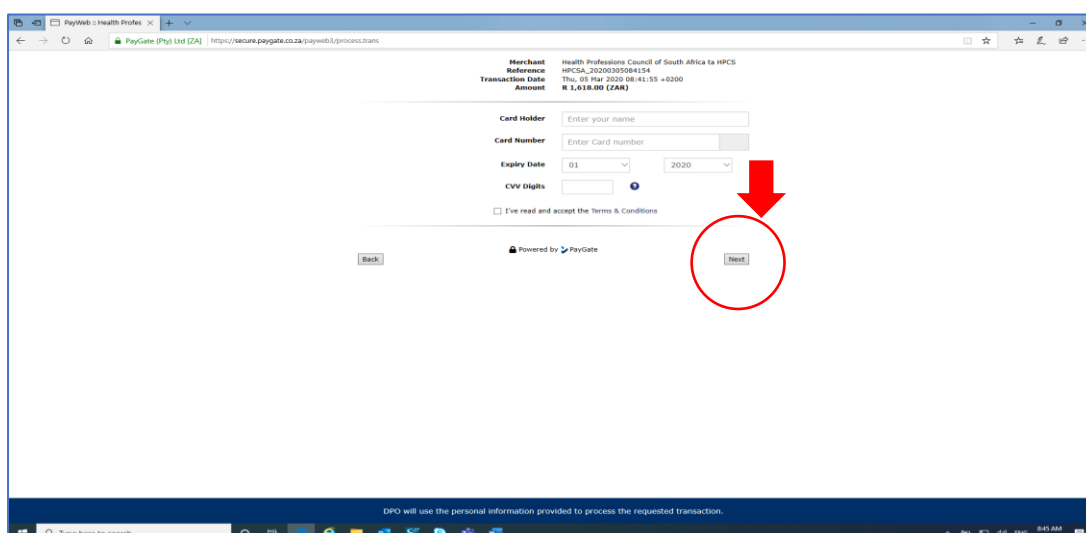
Transaction Date
05/03/2020 08:41 am

Customer Email
kayemobara@gmail.com

[Pay](#) [Account Statement](#) [My Registrations](#)

12. Populate payment details and click next to finalize the payment.

13. The website should be <https://secure.paygate.co.za/payweb3/process.trans>



PayWeb - Health Profes

PayGate (Pty) Ltd [ZA] | <https://secure.paygate.co.za/payweb3/process.trans>

Merchant Reference
HPCSA_20200305084154

Transaction Date
Thu, 05 Mar 2020 08:41:55 +0200

Amount
R 1,618.00 (ZAR)

Card Holder
Enter your name

Card Number
Enter Card number

Expiry Date
01 / 2020

CVV Digits
[]

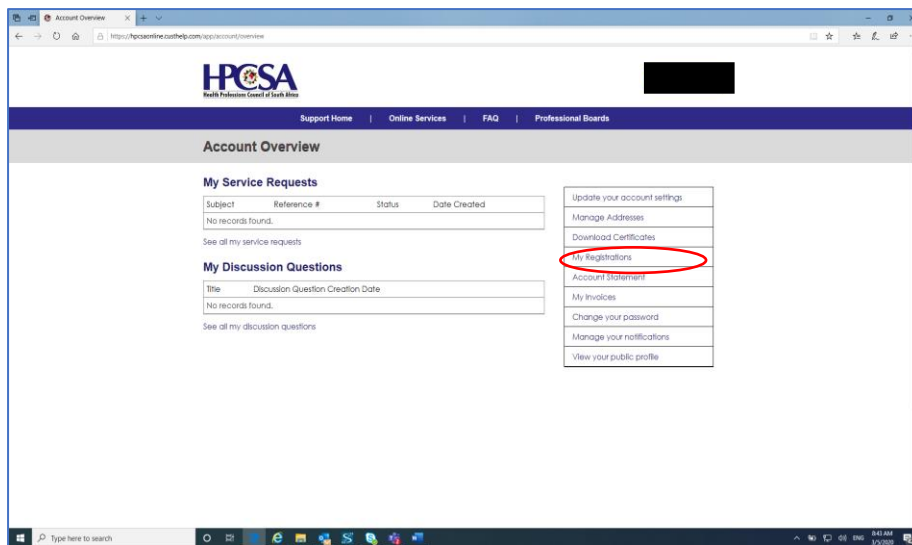
☐ I've read and accept the Terms & Conditions

Powered by PayGate

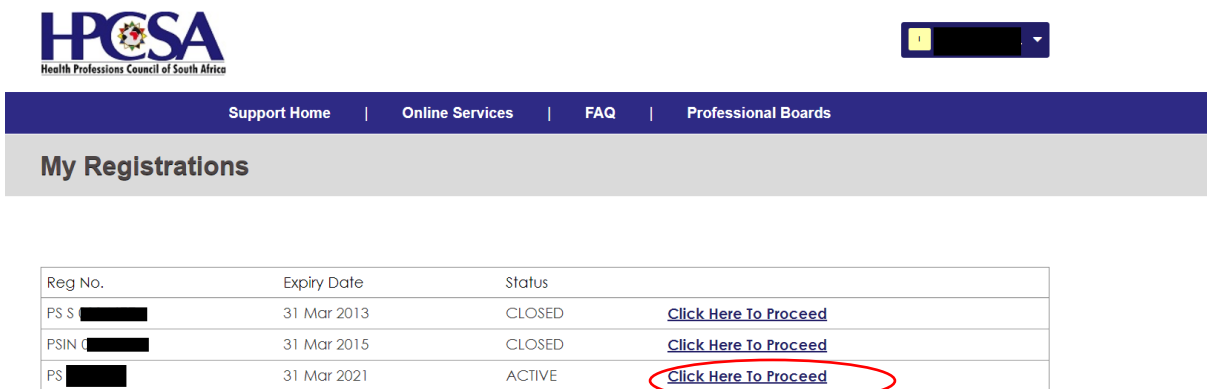
[Back](#) [Next](#)

DPO will use the personal information provided to process the requested transaction.

14. After successful payment need to go to My Registrations.



15. Then click on Click here to proceed of the registration that is active.



11. Click on card as circled below

Registration Details : PS

Registration No:

PS 0126721

Type:

Practitioner

Registration Date

22 Mar 2019

Validity

From: 01 Jan 2015 Up to: 31 Mar 2021

Board

[PSB]PSYCHOLOGY

Register

[PS]PSYCHOLOGIST

Status:

ACTIVE

[Age Exemption](#) [Ill Health Exemption](#) [Voluntary Erasure](#) [Card](#) [<< Back](#)**Qualifications**

Description	Date Obtained
MSc (Clin Psychology) Limpopo	18 Dec 2014

Categories

Description	Status	Start Date	End Date
INDEPENDENT PRACTICE CLINICAL PSYCHOLOGY	ACTIVE	06 Jan 2016	31 Mar 2021
PUBLIC SERVICE COMMUNITY SERVICE CLINICAL PSYCHOLOGY	TERMINATED	01 Jan 2015	06 Jan 2016

12. The card will be displayed as show below. The card can be downloaded or printed

This document is up to date and accurate at the date of printing above, and serves as proof of HPCSA Registration for the period indicated below.

For full verification of the practitioner's current registration status, please scan the QR code using a standard QR code scanner application on a mobile device, and be sure to be linked to the internet at the time.



Photo added by practitioner



ID Number:

HPCSA Number:

Term: 01 Apr 2020 - 31 Mar 2021

Registration(s)	Category(s)	Specialities/Sub-Specialities
PSYCHOLOGIST	INDEPENDENT PRACTICE(CLINICAL PSYCHOLOGY)	

[Print Card](#) [Request Physical Card](#)[Manage Addresses](#)[Download Certificates](#)[My Registrations](#)[My Invoices](#)[Change your password](#)[Manage your notifications](#)[View your public profile](#)